

## GENERAL INFORMATION

### APPLICATION FOR ACCOMMODATION WITHIN PADCA

#### CONTACT DETAILS:

Email: [socialwork@padca.co.za](mailto:socialwork@padca.co.za) / [reception@padca.co.za](mailto:reception@padca.co.za)

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450 Bulwer Street  
P.O. Box 397  
Pietermaritzburg  
3200  
South Africa

Our Social Workers are available at the PADCA head office if you need to discuss particular circumstances or explore the various options available in more depth. Telephone the above number for an appointment.

#### CONSIDERATIONS BEFORE MAKING APPLICATION:

##### 1. Registration

A fee of R550 per person will be charged for the registration of an application for accommodation at Kenwyn, Riverside or Sunnyside Park Homes.

##### 2. Tariffs:

PADCA tariffs vary according to facilities and services offered, the detail of which can be obtained during a personal interview or contact with a social worker who is knowledgeable and empowered to find a solution to fit your circumstances.

##### 3. Access to Frail Care

Seniors living in the PADCA cottages and flats and in residential accommodation have preferential access to PADCA's frail care services. Should the senior require a move to frail care, this will be dealt with sensitively, but PADCA reserves the right to make the final decision after consultation.

#### GENERAL CONSIDERATIONS:

##### 4. Social Pensions

For ease of administration, state old age pensions/disability grants are required to be transferred to PADCA's composite voucher. PADCA will make the arrangements.

##### 5. Parking

Permanent parking places at Sunnyside and Riverside Park Homes is limited. Discuss availability with the manager.

#### OUR FACILITIES:



**6. Notice Period**

Should a resident wish to vacate the accommodation at any time, one calendar month's written notice is required.

**7. Liability**

Whilst PADCA will take every precaution possible, the resident on taking up residence in any PADCA home shall do so entirely at his/her own risk insofar as it concerns any loss, damage or personal injury not covered by any insurance policy taken out by PADCA.

**8. Harmony**

The promotion of amicable relationships between residents is of utmost importance to ensure that a harmonious lifestyle maintained. Every resident is therefore expected to refrain from any behaviour which disrupts or adversely affects other residents and the ambience we strive to attain.

**CONSIDERATIONS WITH REGARD TO FRAIL CARE ACCOMMODATION:**

**9. Levels of Frail Care**

While every effort is made to properly assess the needs and frailty of a prospective resident, it must be understood that a move is a major life adaptation and could have an impact on the resident's ability to manage in the section to which he/she has been allocated. PADCA in consultation with the family, medical practitioner and the resident reserves the right to move the resident to a more suitable section should it be considered in the resident's best interest. There may be an associated tariff adjustment.

**10. Medical Equipment**

PADCA is not able to supply walkers, wheelchairs, commodes and other aids to individual residents on a permanent basis. These need to be supplied by the residents or their relatives should they become necessary. These may be hired from Riverside Park Home (tel 033 342 7027).

**11. Clothing and Toiletries**

Residents and their families are responsible for the supply of personal toiletries and adequate and sufficient clothing **properly marked** with the resident's name. It is suggested that a "Pocket Money" account is opened with the Home in the resident's name for extras.

**12. Furniture**

We strongly recommend that the resident bring familiar items of furnishing to make his/her room homely. Too much furniture can however be hazardous and you are urged to discuss this with the management of the Home. You may put up pictures and photos, bring your own curtains and bed covering and install a TV (with DSTV connection). Please discuss with the Home what furnishings and linen are supplied.

**FORMS REQUIRED:**

To initiate an application for accommodation the following minimum documentation needs to be completed and returned to PADCA; however, additional information will be needed before a resident is accommodated in a PADCA Home. This is to ensure that we have all the information necessary to properly care for the residents entrusted to our care. Please see below:

**Minimum required for all Homes:**

PADCA Form 1: Section 1

PADCA Form 2: Medical Certificate (to ensure that the senior is correctly placed)

PADCA Form 3: Income affidavit with supporting documents (Sunnyside Park Home & Kurume only)

Certified copy of Identity Document

**At Time of Admission to a PADCA Home:**

All of the above, plus

PADCA Form 1: Sections 2 – 4 (Information on Wills, Funeral Arrangements, Medical Information)

PADCA Form 2: Medical Certificate (Update if necessary)

PADCA Form 4: Section 7 – 9 (GPOA, Bank Mandate, Confidentiality Statement, Family Responsibility)

Copy of Medical Aid card, front and back